

Job Description:

Trainer / Assistant Trainer (Furniture production & Installation)

1) Location:

We are hiring Trainer for the following locations:
Mumbai/ Vijayawada / Kochi / Bengaluru

2) Language Requirements:

Fluency in Regional language (mandatory), along with either Hindi or English (preferred)

3) Salary Pay-out & Growth Trajectory:

- Competitive salary package based on industry standards and relevant experience, with opportunities for career advancement.

4) Brief about the Organization:

- Furniture and Fittings Skill Council (FFSC) is an industry-led organization dedicated to skill development and workforce training in the furniture and interior industry in India.
- FFSC partners with leading companies and institutions to ensure the creation of a skilled talent pool for the industry.

5) Application & Selection Procedure:

- Interested candidates should submit their resume to the Careers page at ffsc.in/careers.
- The selection process may include an Interview, Demonstration of Training Skills, Domain Knowledge Test, etc., as deemed necessary.
- The decision of the management will be final and binding.

6) About Job Role:

- **Objective:**
The Assistant Manager, Trainer will be responsible for delivering domain-specific training on Machine Shop and Installation processes. The trainer will be required to ensure that trainees grasp the technical skills and competencies needed for industry standards.
- **Key Responsibilities (KRA):**

- Conduct hands-on training sessions in the Machine Shop and Installation areas.
- Assess the skill levels of trainees and provide feedback to improve their performance.
- Ensure safety protocols are adhered to during practical sessions.
- Maintain training records and report trainee progress to management.
- Support the organization in creating a training environment that fosters learning and professional growth.

7) Internal & External Interfaces:

- **Internal:**
Collaborate with the technical and management teams to align training objectives with organizational goals.
- **External:**
Engage with industry partners and vendors to stay updated on the latest tools, equipment, and technologies in the Machine Shop and Installation fields.

8) Key Performance Indicators (KPI):

- Effectiveness of training programs and trainee skill enhancement.
- Adherence to the training schedule.
- Quality of feedback and support provided to trainees.
- Compliance with safety regulations and guidelines during training sessions.

9) Minimum Qualification Requirements:

- **Education:**
 - Bachelor's degree in any stream.
- **Work Experience:**
 - 2+ years of domain experience in Machine Shop operations or Installation processes.
 - Prior experience in conducting training or workshops is preferred.

10) Competencies & Skills:

- **Technical Competencies:**
 - In-depth knowledge of Machine Shop operations, installation processes, tools, and machinery.
 - Ability to develop and deliver technical training modules.
 - Strong understanding of safety protocols in a machine shop environment.
- **Skills:**
 - Excellent communication and presentation skills.
 - Ability to assess trainees' skills and provide constructive feedback.

- Good problem-solving abilities to address issues during training sessions.
- Strong organizational and time management skills.
- Ability to work independently as well as collaboratively within a team.
- **Generic Competencies:**
 - Strong interpersonal skills to engage and motivate trainees.
 - Adaptability to different learning styles and trainee levels.